

Under the new " Basic Resident Registration Law" , foreign residents are required to submit a "notification of moving out" , when changing their address.

"Notification of moving out"

- Submission is required when you are moving out of Kawasaki city.
- Please submit the notification before you move out of Kawasaki city.
- Submission by mail is also accepted.
- The notification must be submitted by the applicant themselves or the head of the household.
- If the application is submitted by a proxy, a "Letter of Commission is required.
- In the case the applicant is moving overseas (for an approximate duration of more than one year), the notification must be submitted too.

“Articles required for the submission of the notification.”

- A photo identification issued by a civil service including, residence card or, certificate of alien registration, driver’ s license, or passport. If you don’ t have these articles, please bring more than 2 of the following; health insurance card, employee ID card and, student’ s ID card . Please also bring your inkan(seal).

- In the case a proxy is submitting the notification, letter of commission, the proxy’ s ID(driver’ s license or passport, etc.) are required.

“How to submit the “notification of moving out” by mail”

Please fill in the following matters on the “application for notification of moving out by mail” form or on a sheet of paper.

- Date of moving out

- Former address and name of head of the household
- New address and the name of head of the household
- Names of those who are moving out
- Dates of birth of those who are moving out
- Sexes of those who are moving out
- Signature and/or inkan (seal) of the applicant
- Present address of the applicant
- Day time contact number of the applicant

Please enclose the following articles as well.

- Applicant's ID(driver's license or passport, etc.)
- A stamped(110yen) and self-addressed envelope

(Postal Address of the Notification)

“Ward Residents Section (区民課)” of the ward office
which has jurisdiction over your former address