

## Residential Address Indication (3rd Term) Guidelines Nogawa District, Miyamae-ku

As of Monday, November 9, 2020, addresses in Nogawa district will be changed due to the implementation of the Residence Address Indication

### The new addresses will also be matched with new postal codes:

Postal Code: 〒216-0042 for

1 Chome, Minaminogawa (南野川), Miyamae-ku

2 Chome, Minaminogawa (南野川), Miyamae-ku

3 Chome, Minaminogawa (南野川), Miyamae-ku

Postal code 〒216-0043 for

1 Chome, Nogawadai (野川台), Miyamae-ku

2 Chome, Nogawadai (野川台), Miyamae-ku

3 Chome, Nogawadai (野川台), Miyamae-ku

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Scan the Code to see  
the English version

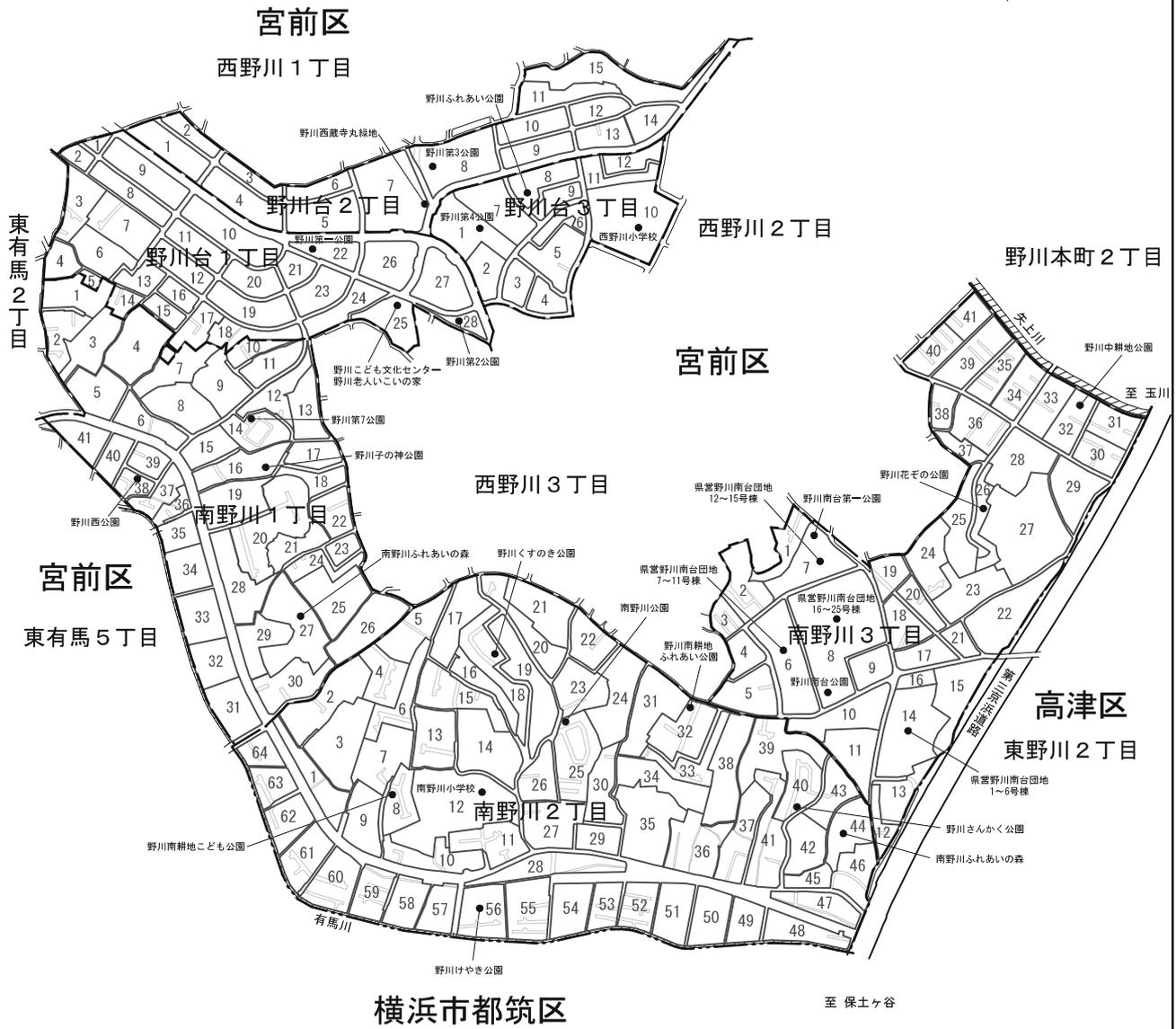


Colors, Future!

川崎市

# 街区案内図

## 川崎市宮前区



凡 例	
市 界	———
区 界	———
町 界	———
街区符号	1
水路等	▨

縮尺=1 : 10,000

# 1 Items enclosed in this envelope

## (1) Notification (Tsuchi-sho)

Enclosed are the Notifications that show your new address after the Residential Address Indication is implemented. Each person of **age 15 and over** who resides at the same address is provided with **Ten Notifications**. Please tear off the sheet along the perforation to use. Notifications can be used to officially certify your new address when updating change-of-address at various institutions.

When you need more Notification copies, or need additional Notifications for those under the age of 15, you can request a **Certificate of Change in Residence Indication** at your ward office **starting November 9, 2020**. (See page 4, "5. Issuance of Certificates" for details.)

通 知 書		令和2年〇〇月〇〇日
川崎 太郎 様 (世帯主名または被通知者氏名)		川崎市長印
Based on the provisions of Article 3 (1) and (2) of the Act on Residential Address Indication, your address has been given a new block code and a residence number as follows. We notify you in accordance with the provisions of Article 3 (3).		
Your name / Trade name	川崎 太郎 (被通知者氏名)	
Indication of address	Current address	〒216-0001 川崎市宮前区 野川〇〇〇〇番地5 △△マンション 705 Zip Code: 216-0001 #705, △△Mansion, 5-〇〇〇〇, Nogawa, Miyamae-ku, Kawasaki-shi
	New address	〒216-0042 川崎市宮前区 南野川〇丁目5番6 - 705号 △△マンション Zip Code: 216-0001 #705, △△Mansion, 〇Chome, 5-6, Minaminogawa, Miyamae-ku, Kawasaki-shi
Date of Enforcement	令和2年11月9日 November 9, 2020	
本籍と現住所が同じ方の本籍表示については、上記の新町名と従来の地番で表します。		

**Note:** If you are a tenant of a single house or an apartment complex, please inform the landlord/manager of your new residential address.

## (2) Town Name Plate (small size) and Residential Number Plate (1 set per building)

Two blue aluminum plaques are enclosed for you to post outside of your house. As shown below, place them next to each other on your mailbox or on a utility pole where it is visible for others. \*Multi-unit housing such as an apartments, condos, etc. will not receive these plates. Instead, they will be sent to the manager office or owner of the complex.



Town name plate (small size)



Residential number plate

Use adhesives to stick the plates.



## 2

## Items that will be delivered to you after November 9, 2020

(Sent only to residents whose Place of Family Register is in Nogawadai and Minaminogawa)

### Notification of Address Indication Change in Place of Family Register (Honseki)

This is an official notification to show that the address indication of your Place of Family Register is being changed due to the Residential Address Indication implementation. This Notification can be used to update your Place of Family Register issued on your driver's license, etc. (see page 9 for details)

〒216-0042		川崎市宮前区長	○○ ○○	川崎市 区長印
神奈川県川崎市宮前区南野川○丁目5番6号				
川崎 太郎 様 (被通知者氏名)				
<b>本籍の表示変更通知書</b>				
住居表示の実施等により町名等が変更されたことに伴い、次のとおり戸籍の本籍欄の記載を変更しましたので、お知らせいたします。				
なお、この通知書は、本籍の変更届が必要な手続（自動車運転免許証の本籍欄変更など）の際に証明書として使用できます。				
住 所	神奈川県川崎市宮前区南野川○丁目5番6号			
新本籍	神奈川県川崎市宮前区南野川○丁目○○○番地5			
旧本籍	神奈川県川崎市宮前区野川○○○番地5			
変更日	令和2年11月9日			
筆頭者	川崎 太郎			
1	氏名 川崎 太郎 (被通知者氏名)	生年月日	昭和○○年○月○○日	
2	氏名 川崎 花子 (被通知者氏名)	生年月日	昭和○○年○月○○日	
3	氏名 川崎 一郎 (被通知者氏名)	生年月日	平成○○年○月○○日	
	氏名	生年月日		
	氏名	生年月日		
<備 考> この通知書を更に必要とする場合には、この通知書に代わるものとして「土地の名称等の変更証明書」を無料で交付いたしますので、本籍のある区役所等の証明書交付窓口に申請してください。				

In case you need more copies of this Notification, apply for "**Certification for Change in Land Names, etc.**" (**free-of-charge**) at the Ward Office **on and after November 9, 2020** (Go to page 4. "5 Issuance of Certificates" for details)

## 3

## Postal mail service

- **New postal codes** → See the cover page.
- **Mail addressed to your old address**

All postal mail that are addressed to your old (current) address **will be delivered as usual to your new address for about the next 5 years beginning November 9, 2020, when the Residential Address Indication is put into effect.** When the 5-year period expires, the Postal service will handle mail with properly registered addresses with Residential Address Indication, and will no longer deliver mail addressed to your old address. It is advised that you duly inform relatives, acquaintances and all parties concerned of the change-of-address at an early stage. **There is no need, however, to inform your local post office of the change to your address.**

**Contact Miyamae Post Office**

Phone: 0570-003-265 (then push the button 3)

Business hours: 9:00-17:00

Address: 4-Chome,1-1, Arima, Miyamae-ku 〒216-8799 [Map 2](#)

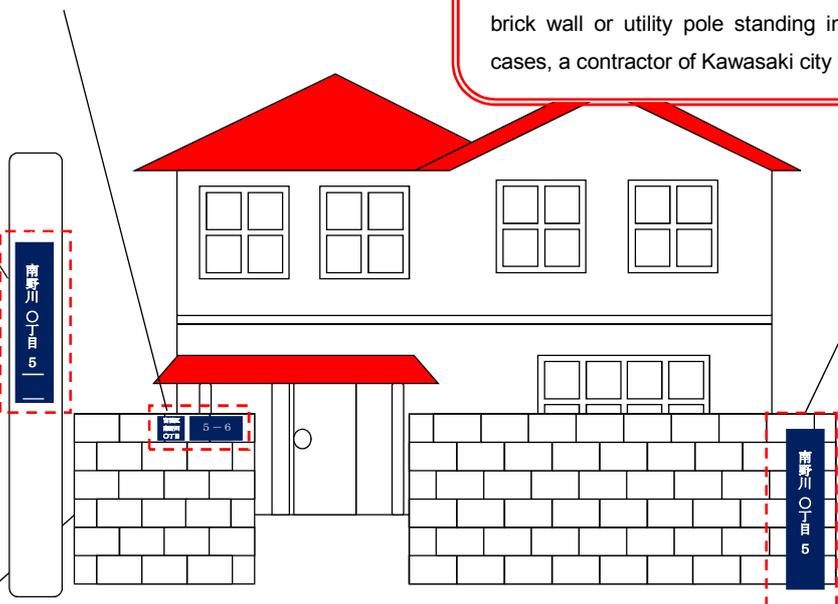
## 4 Placement of Town Block Indicator Plates (Gaiku-hyoji-ban)

As of November 9, 2020, **Town Block Indicator Plates** will be mounted on utility poles and at other visible sites on street corners.

### \*Town Block Indicator Plate (Gaiku-hyoji-ban)



(Left) Town Name Plate (small size)  
(Right) Residential Number Plate



In case there is no utility pole at a location visible to the public to post the plate to, we may need to ask for your permission to let us mount the Town Block Indicator Plate on your fence, brick wall or utility pole standing in your property. In such cases, a contractor of Kawasaki city will visit you.

\*If you notice any damage, or loss of these plates, please contact the Kawasaki City Hall, Citizen's and Cultural Affairs Bureau, Family Register and Residence Service Section.

## 5 Issuance of certificates to verify your address-change

As of November 9, 2020 at the Ward office, you can request issuance of certificates (shown in list below) as evidence of address-change. Fees are not charged.

*Service counters are expected to be crowded during the first 2 weeks after the Residential Address Indication is implemented. We advise you to come at a later date or request issuance by postal mail. See page 12 on how to check how crowded the counters are.*

Certificates	Issued by
<p><b>Certificate of Change in Residence Indication</b> ⇒ This certifies the change of <b>residential address</b> (and has the same force as the "Notification = Tsuchi-sho")</p>	<p><b>Miyamae Ward Office Ward Residents Section 2nd floor</b> Phone: 044-856-3197 Address: 〒216-8570 2 Chome, 20-5, Miyamaedaira, Miyamae-ku <a href="#">Map 1</a></p>
<p><b>Certificate of Change in Land Names, etc.</b> ⇒ This certifies that the <b>Place of Family Register</b> has been changed (this certificate has the same force as the "Notification of Address Indication Change in the Place of Family Register")</p>	
<b>How to request issuance of certificates by postal mail</b>	
<p>Enclose all necessary items shown below to the <u>Ward Residents Section, Miyamae Ward Office</u> (to the above address).</p> <ul style="list-style-type: none"> <li>● Description of the following (on a sheet of paper): (a) the title of which certificate is needed (b) how many copies are needed (c) address and name of person whose certificate is needed (if the "Certificate of Change in Land Names, etc." is needed, write the Place of Family Register) (d) name, address, and telephone number of person who is making the request.</li> <li>● A self-addressed and stamped (84 yen) envelope</li> </ul>	

## 6 How new addresses will be indicated (example)

Residential Address: Combine the new town name, block code, and residence number	
<b>Before Nov.9, 2020</b>	川崎市 宮前区 野川 4321 番地 4321, Nogawa, Miyamae-ku, Kawasaki-shi
<b>After Nov.9, 2020</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) <u>8番</u> (block code) <u>13号</u> (residence number) X-Chome, 8-13, Nogawadai, Miyamae-ku, Kawasaki-shi
<ul style="list-style-type: none"> <li>For multi-unit housings that are 3 story-high with 15 units, or buildings that are 4 story-high or higher with over 10 units</li> </ul>	
<b>Before Nov.9, 2020</b>	川崎市 宮前区 野川 ○○○○番地5 □□マンション 101 #101, XXXX Mansion, XXXX-5, Nogawa, Miyamae-ku, Kawasaki City
<b>After Nov.9, 2020</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) <u>1番</u> (block code) <u>2-101号</u> (residence number) □□マンション <div style="border: 1px solid red; padding: 2px; display: inline-block; margin: 5px;">Make sure to include your room number.</div> #101, XXXX Mansion, X-Chome 1-2, Nogawadai, Miyamae-ku, Kawasaki-shi
Place of Family Register (for Japanese nationals): Combine the <u>new town name</u> with old land number <small>*Note that this format is different from Residential Addresses</small>	
<b>Before Nov.9, 2020</b>	川崎市 宮前区 野川 4321 番地 15 (land number) 4321-15, Nogawa, Miyamae-ku, Kawasaki-shi
<b>After Nov.9, 2020</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) 4321 番地 15 X-chome, 4321-15, Nogawadai, Miyamae-ku, Kawasaki-shi
<ul style="list-style-type: none"> <li>Once you submit the "Notification of Transfer of Family Register" after November 9, 2020, the new "block code" will be reflected in your Place of Family Register.</li> </ul>	
<b>After Family Register Transfer</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) <u>8番</u> (block code) X-chome, 8, Nogawadai, Miyamae-ku, Kawasaki-shi *For details on how to submit the Notification of Transfer of Family Register, please contact the Miyamae Ward Office, Ward Residents Section (Phone: 044-856-3147).
Real Estate (Land/Building): Combine the new town name with old land number	
Land	
<b>Before Nov.9, 2020</b>	川崎市 宮前区 野川字中耕地 4321 番 15 4321-15, Nogawa-aza-nakakochi, Miyamae-ku, Kawasaki-shi
<b>After Nov.9, 2020</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) 4321 番 15 X-Chome, 4321-15, Nogawadai, Miyamae-ku, Kawasaki-shi
House/Building	
<b>Before Nov.9, 2020</b>	川崎市 宮前区 野川字中耕地 4321 番地 15 4321-15, Nogawa-aza-nakakochi, Miyamae-ku, Kawasaki-shi
<b>After Nov.9, 2020</b>	川崎市 宮前区 <u>野川台〇丁目</u> (new town name) 4321 番地 15 4321-15, X-chome, Nogawadai, Miyamae-ku, Kawasaki-shi
*When requesting the Certificate of Registered Matters at the Legal Affairs Bureau, or the Fixed Assets Tax Evaluation Certificate at the Ward Office, you need to fill in the form with <b>the land number, and not the residential number.</b>	

# 7

## Requirements when constructing/renovating buildings

As of November 9, 2020, when you construct or reconstruct a house/building, relocate its entrance/exit in renovation, or tear down the house/building, you will need to submit a notification along with other materials as described below:

### (1) Notification Form for Construction of New Buildings, etc., with regard to the implementation of Residential Address Indication

You can download the form (PDF) from the Kawasaki City's website by entering the following Japanese characters in the search window:

Jukyohyoji ni kannsuru kenchikubutsu no shinchikutou todokedesho  
住居表示に関する建築物の新築等届出書



The Notification form is also available at the Ward Residents Section at Ward Offices and at the office below.

(2) **Map** (marked with the construction site on it)

(3) **Floor plan** (showing the entrance/exit marked by arrows)

(4) **A copy of a public map** (if available)

(5) **Floor plans for each story** (multi-unit housing must have each unit indicated in numbers.

This is not needed for singular homes.)

**You can also submit the Notification Form by post mail along with the above items to:**

〒210-0007

Kawasaki City, Citizens' and Cultural Affairs Bureau, Family Register and Residence Service Section

Kawasaki Frontier Building 9F, 11-2, Ekimaehoncho, Kawasaki-ku [Map 6](#)

Phone: 044 - 200-2735 Fax: 044-200-3912

Submission in person is accepted at the above (only on weekdays 8:30-17:00), but not at the Ward Residents Section at Ward Offices.

## 8

## Cases in which you need (or do not need) to report your address-change

Your residential address and Place of Family Register will be changed due to the implementation of the Residential Address Indication. The following shows cases which require and which do not require your updating the address-change. The former are cases in which you need not update your residence address as it will be automatically changed. In the latter cases, you will need to carry out the procedures to report your new address on and after November 9, 2020, individually.

### Public Records Address Updating Not Required

Case	Procedures
Residents Registration	Your address will be automatically changed to the new address.
Personal Seal Registration Certificate (Personal Seal Registration Ledger)	
Family Register, Supplementary Family Register	
Owner's Address in Register of motorcycles of 125cc or less displacement	
Location in Titles of the Land/House & Building Register	The Legal Affairs Bureau, under its authority, will change the titles in the Register. However, to make changes in the Owner's Address, etc., you will need to apply yourself for updates.
Address in Passports (for Japanese nationals)	Cross out your old address on the last page of your passport and write your new address. Contact: Kanagawa Passport Center Phone: 045-222-0022

Map 1

### Health Insurance Cards / Medical Certificates, etc. Address Updating Not Required

Case	Procedures	Contact at Miyamae Ward Office
National Health Insurance Card (including Elderly Recipient Certificates)	<u>Your card/certificate remains valid even if it carries the old address.</u> However, if you wish to have a new card issued with your new address, contact the office on the right	National Health Insurance & Pension Section, National Health Insurance Eligibility and Premium Imposition Unit Map 1 Phone: 044-856-3156
Latter-Stage Elderly Healthcare Insurance Card	(same as above)	National Health Insurance & Pension Section, Latter-Stage Elderly Healthcare System and Long-Term Care Insurance Premiums Unit Phone: 044-856-3159
Long-term Care Insurance Card		
Physical Disability Certificate	(same as above)	Elderly and Disabled Section, Support for People with Disabilities Unit Phone: 044-856-3304
Intellectual Disability Certificate (Ryoiku-techo)		
Certificate for Health and Welfare of People with Mental Disorders		Elderly and Disabled Section, Mental Health Unit Phone: 044-856-3262
Certificate for Medical Care in Self-Reliance Support (Medical Care for Outpatients with Mental Disorders)		
Pediatric Medical Care Certificate	Your current certificate remains valid, however, a new certificate showing your new address will be mailed to you soon. Please return your old certificate when you visit the office on the right.	National Health Insurance & Pension Section, National Health Insurance Benefits and Medical Assistance Unit Phone: 044-856-3275
Certificate for Single Parent Families Welfare and Medical Care		
Certificate for People with Severe Disabilities		
Certificate for Child Asthma	(Same as above)	Community Care Promotion Section Phone:044-856-3254
Certificate for Adult Onset Asthma		

Case	Procedures	Contact
<p><b>Pension</b></p> <ul style="list-style-type: none"> <li>• Beneficiaries of the National Pension Plan /Employees' Pension Plan</li> <li>• Insured persons of the National Pension Plan Group 1 (Self-employed and students, etc.)</li> <li>• Insured persons of the National Pension Plan Group 3 (Dependent spouses of Group 2 persons)</li> <li>• Insured persons of the Employees' Pension Plan</li> </ul>	<p>Generally, you do not need to report your new address. However, you will need to update your address at the office shown at the right in such cases as:</p> <ul style="list-style-type: none"> <li>● <u>Your Individual Number (My Number) and Basic Pension Number are not incorporated.</u></li> <li>● <u>The address you have registered in your pension plan is different from what is listed on the Resident Register Copy</u></li> </ul> <p>If you continue to receive mail from the Pension Office addressed to your old address, update is required.</p> <p>* Those who have enrolled in their Employee Pension Plan and dependent spouses should inform their new address to their employer/company.</p> <p><b>*Beneficiaries of Corporate Pension Plans must contact their Corporate Pension office to update the address.</b></p>	<p><b>Takatsu Pension Office</b> of the Japan Pension Service</p> <p>Phone: 044-888-0111            Address: 1 Chome, 3-2, Hisamoto Takatsu-ku <a href="#">Map 3</a>            Business hours: Weekdays 8:30-17:15</p>
<b>Water</b>	<p>You do not need to report your new address. However, if you have a contract with companies other than those listed here, we advise you to contact them individually to confirm.</p>	
<b>Tokyo Gas</b>		
<b>NTT Land-line Telephone</b>		
<b>TEPCO (Electricity)</b>		
<b>NHK</b>		
<b>Schools</b>	<p>(1) <b>There is no need</b> to report your new address to Kawasaki City municipal elementary, junior high, and high schools. However, after November 9, 2020, your new address must be used in documents handed by the school.</p> <p>(2) Schools other than the above may require you to carry out update procedures. When you are asked for evidence on the change of address, the Miyamae Ward office will issue a certificate of Residential Address Indication, free of charge. (See page 4, No. 5 "Issuance of Certificates")</p>	
<b>Parking Space Certificate</b>	<p>There is no need to update your address since this certificate is required only when there is change in the owner's name or when the owner moves.</p>	
<b>Postal Services</b>	<p>You do not need to report the change of address regarding mail delivery services. However, <u>if you have an account at the JP Bank, or a contract with JP Insurance, you will need to update your address.</u></p>	
<b>Hometown Tax Donation (Furusato Nozei) Special One Stop Exception Program</b>	<p>If you have applied for this program before, contact the municipality you donated your tax money to, and ask if address updating is required. If you paid Hometown tax to Kawasaki City, there is no need to report your new address.</p>	

## Automobile Related Certificates

You will need to update your address on and after Nov. 9, 2020

	Case	Procedures	Contact
□	<b>Driver's License</b> Residential address/ Place of Family Register	<p>Due date: Anytime after Nov.9, 2020 (or on the day you renew your driver's license)</p> <p>What to bring:</p> <ul style="list-style-type: none"> <li>(i) Driver's License</li> <li>(ii) The Notification (or Certificate of Change in Residence Indication)</li> <li>(iii) The Notification of Address Indication Change in the Place of Family Register(or Certificate of Change in Land Names, etc.).</li> </ul>	<p><b>Miyamae Police Station Transportation Section</b> Traffic Administration Unit, Driver's License Services</p> <p>Phone: 044-853-0110 Address: 2-Chome, 19-11, Miyamae-daira, Miyamae-ku 〒216-0006 <a href="#">Map 1</a></p> <p>Business hours: 8:30-12:00, 13:00-17:00 (Excluding weekends and holidays)</p>
	<p>* If your Place of Family Register is in the Nogawa district, Document iii will be sent to you after Nov.9, 2020. We advise that you then update the changes in Place of Family Register in both your Driver's License AND in your Family Register at the same time. The update procedure is omitted only in such case when your old address and the Place of Family Register are same.</p>		
<p><i>Service counters at Police Stations are expected to be crowded from November 9, 2020, when the Residential Address Indication is implemented up until January, 2021. To prevent the crowd and from COVID-19 we advise you to make your visit after February.</i></p>			
□	<b>Vehicle Inspection Certificate</b> (Excluding Light Motor Automobiles and Motorcycles with engine displacement of 250 cc or more) Residential Address and Principal Place of Use	<p><b>Due date:</b> At an early date after Nov.9, 2020</p> <p><b>How:</b> By visiting the office</p> <p><b>What to bring:</b></p> <ul style="list-style-type: none"> <li>(i) The Notification (or Certificate of Change in Residence Indication)</li> <li>(ii) Vehicle Inspection Certificate or Light Motor Vehicle Notification Certificate</li> <li>(iii) Your personal seal</li> </ul>	<p>Kanto District Transport Bureau <b>Kawasaki Motor Vehicle Inspection and Registration Office</b> Phone: 050-5540-2036 Address: 3-Chome, 24-1, Shiohama, Kawasaki-ku Business hours: 8:45-11:45, 13:00-16:00 (Excluding weekends and holidays) <a href="#">Map 6</a></p>
□	<b>Light Motor Vehicle Notification Certificate</b> (Motorcycles with engine displacement of above 125cc to 250 cc or more) Residential Address and Principal Place of Use		
□	<b>Vehicle Inspection Certificate</b> (for Light Motor Automobiles) Residential Address and Principal Place of Use	<p><b>Due date:</b> At an early date after Nov.9, 2020</p> <p><b>How:</b> By visiting the office shown at right (no submission by mail)</p> <p><b>What to bring:</b></p> <ul style="list-style-type: none"> <li>(i) The Notification (or Certificate of Change in Residence Indication)</li> <li>(ii) Vehicle Inspection Certificate</li> <li>(iii) Your personal seal</li> </ul>	<p><b>Light Motor Vehicle Inspection Organization Kanagawa Office</b> Phone: 050-3816-3118 Address: 770-1, Saedochi, Aza, Miyata, Tuzuki-ku, Yokohama-shi <a href="#">Map 5</a> Business hours: 8:45-11:45, 13:00-16:00 (Excluding weekends and holidays)</p>

## Real Estate, etc.

You will need to update your address on and after Nov. 9, 2020

	Cases	Changes	Contact
□	<p><b>Land/House&amp; Building Registration</b> Address of the Owner (Landlord)</p> <p>* The Titles in the Register will be automatically updated with the new address</p>	<p><b>Due date:</b> Any time before you apply for new registration, due to sales/purchase, hereditary succession, or mortgage setting</p> <p><b>Where &amp; How:</b> By visiting the Legal Affairs Bureau (or by postal mail)</p> <p><b>What to bring:</b></p> <ul style="list-style-type: none"> <li>(i) The Notification or Certificate of Residence Indications Change</li> <li>(ii) Land/ House &amp; Building Registration Application Form (if you run short of forms enclosed, make photocopies or download from Legal Affairs Bureau website or Kawasaki City website)</li> <li>(iii) Personal seals for each applicant (A self-inking stamp is not acceptable)</li> </ul> <p><b>Fees:</b> <u>The Registration License Tax will be exempted when the Notification is submitted</u></p> <p>*Please see pages 13 - 15 “No.9 How to fill in the application form for Land/ House &amp; Building Registration”</p>	<p><b>(1)</b> For real estates located in Takatsu-ku, Miyamae-ku, Tama-ku or Asao-ku <a href="#">Map 4</a> <b>Yokohama District Legal Affairs Bureau, Asao Branch Office</b> Phone: <b>044-955-2222</b> Address: Kawasaki West Joint Government Building, 1-Chome, 3-14, Kamiasao, Asao-ku</p> <p><b>(2)</b> For real estates located in Kawasaki-ku, Saiwai-ku, or Nakahara-ku <a href="#">Map 6</a> <b>Yokohama District Legal Affairs Bureau, Kawasaki Branch Office</b> Phone: <b>044-244-4166</b> Address: Kawasaki General Office for Legal Affairs 12-11, Miyamae-cho, Kawasaki-ku Business hours: 8:30-17:15 (Excluding weekends and holidays)</p>

## Businesses / Corporations, etc.

You will need to update your address on and after Nov. 9, 2020

	Cases	Procedures	Contact
□	<p><b>Corporate Registration</b> (Addresses of Head office, branch offices and directors)</p>	<p><b>Due date:</b> <b><u>Head office: within 2 weeks</u></b> <b><u>Branch offices: within 3 weeks on and after Nov. 9, 2020</u></b></p> <p><b>What to bring:</b></p> <ul style="list-style-type: none"> <li>(i) The Notification or Certificate of Residence Indications Change</li> <li>(ii) Application Form for Registration Change</li> <li>(iii) Seal submitted to the Legal Affairs Bureau</li> </ul> <p><u>*Please see the “Guidebook on Change in Corporate Registration”</u> which will be distributed to corporations together with the Notification.</p>	<p><b>Yokohama District Legal Affairs Bureau</b> (For corporations in Kawasaki City)</p> <p>Phone: 045-641-7956 Address: Yokohama No.2 Joint Office Government Building, 5-57, Kitanakadori, Naka-ku, Yokohama-shi Business hours: 8:30-17:15 (Excluding weekends and holidays)</p>

## Individual Number (My Number) Cards

You will need to update your address on and after Nov. 9, 2020

*Service counters at the Ward Office are expected to be crowded during the first 2 weeks after the Residential Address Indication is implemented. We advise you to come at a later date.*

	Case	Procedures	Contact
□	<p><b>Individual Number Card (My Number Card) with photo</b></p>  <p>(front)</p>  <p>(back)</p>	<p><b>Due date:</b> Any time on and after Nov. 9, 2020</p> <p><b>What to bring:</b></p> <p>(i) Individual Number Card (My Number Card) with a photo</p> <p>(ii) PIN for the Basic Resident Registers you first set when the card was issued. (If you have forgotten your PIN, you will need to reset it. In such case, you will need to show another ID other than your Individual Number Card)</p> <p>*A family member who lives with you and knows your PIN can update the change in address on your behalf. There is no need to submit a Letter of Proxy, but the family member will need to present his/her ID (driver's license, etc.)</p> <p>Digital certificates (Japanese Public Key Infrastructure) for e-Tax signatures etc., <u>will be valid after your address changes</u></p> <p><b>* <u>The address issued on your Individual Number (My Number) Notification Card (a green paper card with no photo) cannot be changed.</u> Your Individual Number (My Number) will not change, thus you can use it for confirmation.</b></p>	<p><b>Contact: My number Call Center</b></p> <p><b>Phone:</b> <b>0120-380-366</b></p> <p>Business hours: 9:00-19:00 (Excluding new year holidays)</p> <p>*If the above number is busy, call: <b>050-3818-8783</b></p> <p><b>To update, visit:</b> <b>Miyamae Ward Office</b> <b>Ward Residents Section</b> <b>(2nd floor, Counter 3)</b> Phone: 044-856-3144 Address: 2-Chone, 20-5, Miyamaedaira, Miyamae-ku <a href="#">Map 1</a></p> <p>Business hours: Weekdays 8:30-17:00 2nd and 4th Saturdays of the month 8:30-12:30 (Excluding weekends and holidays)</p>
□	<p><b>Basic Resident Register (Juki) Card (with photo and before expiry)</b></p>	<p>Write your new address on the back-side of the card. For further information, contact the office on the right.</p> <p>Due to the implementation of the Individual Number Card (My Number Card) Act, Basic Resident Register Cards will no longer be issued or reissued. You should apply for an Individual Number Card (My Number Card) with photo.</p>	<p><b>Miyamae Ward Office</b> <b>Ward Residents Section</b> <b>(2nd floor, Counter 3)</b> Phone: 044-856-3144 Address: Same as above <a href="#">Map 1</a></p> <p>Business hours: Same as above</p>

## Foreign Residents

You will need to update your address on and after Nov. 9, 2020

*Service counters at the Ward Office are expected to be crowded during the first 2 weeks after the Residential Address Indication is implemented. We advise you to come at a later date.*

	Case	Procedure	Contact
<input type="checkbox"/>	<b>Resident Card</b>	Please bring your card to the service counter shown at the right, to have your address updated and issued on the card face.	<b>Miyamae Ward Office</b> <b>Ward Residents Section (2nd floor, counter 3)</b> <a href="#">Map 1</a> <b>Phone: 044-856-3144</b> Address: 2-Chome, 20-5, Miyamaedaira, Miyamae-ku Business hours: Weekdays 8:30-17:00 2 <sup>nd</sup> and 4 <sup>th</sup> Saturdays of the month 8:30-12:30 (Excluding weekends and holidays)
<input type="checkbox"/>	<b>Special Permanent Resident Certificate</b>		

Check the website to find how crowded the counters are at the Miyamae Ward Office

Before visiting, you can check the number of people who have taken their number and are waiting for their turn at the service counters.

**Below is Miyamae Ward Office's website to see the waiting status at the Ward Residents Section, National Health Insurance and Pension Section, Children and Families' Section :**

<http://www.city.kawasaki.jp/miyamae/page/0000058448.html>



## Other Cases

You will need to update your address on and after Nov. 9, 2020

	Case	Procedures
<input type="checkbox"/>	Mobile phone carriers, Internet line contracts etc.	<b>Please contact each relevant organization/company.</b>  When an official proof of address-change is required, use the "Notification" (or Certificate of Change in Residence Indication).
<input type="checkbox"/>	Life Insurance, Medical Insurance	
<input type="checkbox"/>	Banks, Security firms	
<input type="checkbox"/>	Workplace	
<input type="checkbox"/>	Permits/Licenses/Qualifications/Certificates	
<input type="checkbox"/>	Memberships	

\* You may fail to change your address by attempting online. For some organizations/companies it may take them time to update address data in their systems. Try again at a later date, as zip-codes and new addresses will be reflected on their systems eventually.

## 9

## How to fill in the application form for Land/ House & Building Registration (for real estates in Kawasaki city) (acceptable on and after Nov. 9<sup>th</sup>)

- Submit one application form to the Legal Affairs Bureau with an original copy of a "Notification" (or Certificate of Change in Residence Indication) attached. After registration is completed, a registration completion certificate will be issued.
  - You can also submit a registration application form by mail and receive a registration completion certificate by mail. In this case, you will need to enclose an unused envelope (with stamps for regular mail postage plus extra 320 yen worth postage stamps as payment for registered mail service) along with the required documents. Make sure that you mark a check in the box to state that you request the registration completion certificate etc. to be sent to you by mail.
  - Read [**What to Fill In**] below and follow the instructions in the samples on pages 14 and 15.
  - Use digits [0 1 2 3 4 5 6 7 8 9] when filling out the form.
  - We will accept any application form (including that of your creation), other than the application form we enclosed in this envelope, provided that all required information is listed in it.
- \*You can update the owner's address in the Real Estate Register during your next visit when you come to register changes caused by sales/purchase or mortgage setting, etc.
- \*If case you need more than one application form, you can make photocopies of the form we enclosed or download it from the Legal Affairs Bureau website or Kawasaki City website.

### 【What to Fill In】

#### (1) The change

Fill in the new residential address

#### (2) Applicant

Fill in the new address, name and contact phone number of the applicant, with the applicant's seal. If the real estate is co-owned by multiple persons who have the same residential address, fill in the new address and write all names of applicants together, with separate seals.

\*If there are more than 3 co-owners of the same real estate property, use the blank space and write the address and names of the 4<sup>th</sup> person and beyond with separate seals,.

#### (3) Attachments

An original copy of "Notification" (or Certificate of Change in Residence Indication) must be attached per applicant. Thus, the number of applicants must match the number of "Notification" (or Certificate of Change in Residence Indication) copies attached to the form. When the old address shown on the "Notification" does not match the address on the Real Estate Register, you may need to send evidence (copy of resident register, etc.) to prove that you had moved since. For further details, contact the Legal Affairs Bureau.

#### (4) Application date

Enter the submission date and the name of the branch office to which you are submitting the form.

#### (5) Address indication of the real estate

Other than the new town name, fill in information written in the deed, registration certificate, etc.

### 【Legal Affairs Bureau】

The Legal Affairs Bureau office will differ according to the location of the property you own

**\*Consultation service on registration must be booked in advance by telephone or at the counter. You will need to bring to the consultation your personal seal, deed, registration certificate, and the documents mentioned in (3) above.**

Real estate in Takatsu-ku, Miyamae-ku, Tama-ku and Asao-ku is under the jurisdiction of the **Yokohama District Legal Affairs Bureau, Asao Branch Office**  
1-Chome, 3-14, Kamiasao, Asao-ku **Phone: 044-955-2222** 

Real estates in Kawasaki-ku, Saiwai-ku, and Nakahara-ku are under the jurisdiction of the **Yokohama District Legal Affairs Bureau, Kawasaki Branch Office**  
12-11, Miyamae-cho, Kawasaki-ku **Phone: 044-244-4166** 

Business hours 8:30-17:15 (Excluding weekends and holidays)

# Registration Application Form (SAMPLE 1)

When registering Land and House/Building at the same time

- Please fill in the underlined part.
- Enter the same information as the original registration except for the new town name.

※Do not write anything here.  
Leave blank for a reception sticker.

## 登記申請書

登記の目的 所有権登記名義人住所変更  
原因 令和2年11月9日住居表示実施  
変更後の事項 住所 川崎市宮前区 南野川〇丁目5番6号

Owner's new residential address, after Nov. 9, 2020

Contact phone number during the daytime on weekdays

申請人 川崎市宮前区南野川〇丁目5番6号  
川崎太郎 印  
連絡先の電話番号 〇〇〇-〇〇〇〇-〇〇〇〇

Date of application submission

The original copy of the "Notification" or Certificate of Change in Residence Indication

添付書類 登記原因証明情報 (1通)

Choose either Asao or Kawasaki branch of the Legal Affairs Bureau

令和〇〇年〇〇月〇〇日申請 横浜地方法務局 麻生出張所 (又は 川崎支局)

登録免許税 登録免許税法第5条第4号

申請人の住所宛送付の方法により登記完了証等の交付を希望する。  
(返信用封筒及び切手を御用意ください)

### 不動産の表示

不動産番号 1 2 3 4 5 6 7 8 9 0 1 2 3  
所在地 川崎市宮前区南野川〇丁目  
地番 〇〇番  
地目 宅地  
地積 1 2 3 ・ 4 5 平方メートル

If the real estate number listed on the Certificate of Registered Matters is entered here, other information (location, etc.) can be omitted.

不動産番号 0 9 8 7 6 5 4 3 2 1 0 1 2  
所在地 川崎市宮前区南野川〇丁目〇〇番地  
家屋番号 〇〇番  
種類 居宅  
構造 木造かわらぶき2階建  
床面積 1階 4 3 ・ 0 0 平方メートル  
2階 3 8 ・ 6 2 平方メートル

Enter the new town name and traditional lot number.

※Please contact the Legal Affairs Bureau for further instructions

# Registration Application Form (SAMPLE 2)

For a condominium unit registered with a right of site

- Please fill in the underlined parts
- Enter the same information as of the original registration except for the new town name

※Do not write anything here.  
Leave blank for a reception sticker.

## 登記申請書

登記の目的 所有権登記名義人住所変更  
 原因 令和2年11月9日住居表示実施  
 変更後の事項 住所 川崎市宮前区 南野川〇丁目5番6号  
 申請人 川崎市宮前区南野川〇丁目5番6号  
 川崎太郎 印  
 連絡先の電話番号 〇〇〇-〇〇〇〇-〇〇〇〇

New residential address after Nov.9, 2020

Contact phone number during the daytime in weekdays

The original copy of the "Notification" or Certificate of Change in Residence Indications

Date of application submission

添付書類 登記原因証明情報 (1通)  
 令和〇〇年〇〇月〇〇日申請 横浜地方法務局 麻生出張所 (又は 川崎支局)

Choose either Asao or Kawasaki branch of the Legal Affairs Bureau

登録免許税 登録免許税法第5条第4号

□申請人の住所宛送付の方法により登記完了証等の交付を希望する。  
(返信用封筒及び切手を御用意ください)

不動産の表示  
 所在 川崎市宮前区南野川〇丁目  
 一棟の建物の表示  
 所在 川崎市宮前区南野川〇丁目1031番地15  
 建物の名称 〇〇マンション  
 不動産番号 1234567890123

If the real estate number listed in the Certificate of Registered Matters is entered here, other information (location, etc.) can be omitted.

専有部分の建物の表示  
 家屋番号 南野川〇丁目1031番の15  
 建物の名称 301号  
 種類 居宅  
 構造 鉄骨造1階建  
 床面積 3階部分 60・12平方メートル

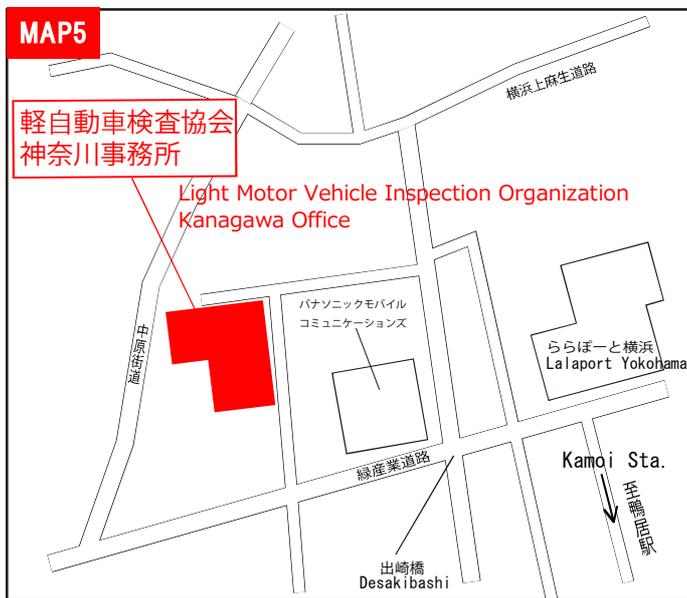
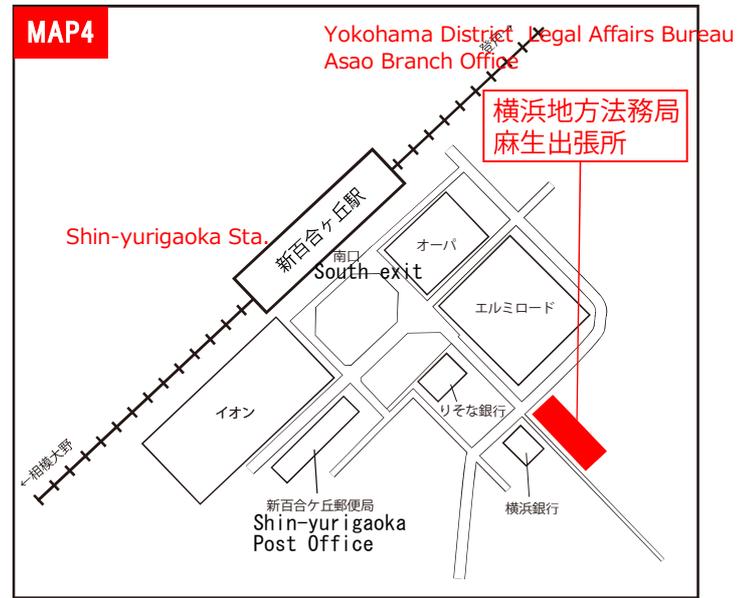
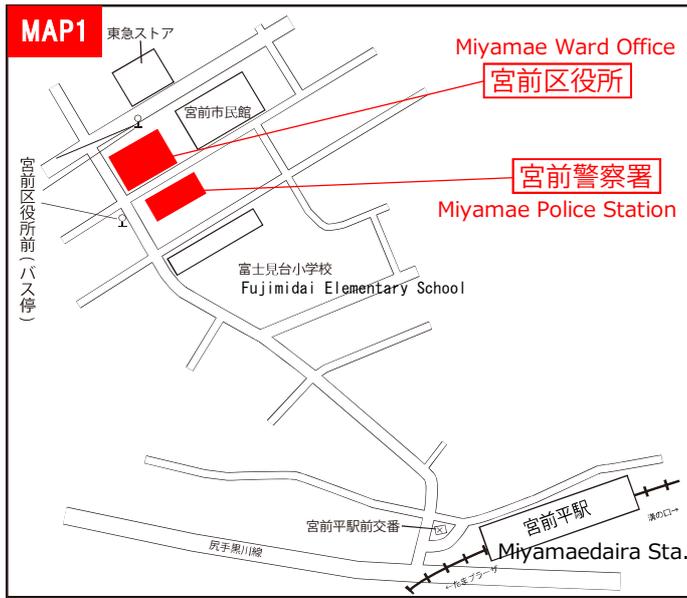
Please fill in the new town name and traditional lot number / house number.

敷地権の表示  
 符号 1  
 所在及び地番 川崎市宮前区南野川〇丁目1031番  
 地目 宅地  
 地積 500・00平方メートル  
 敷地権の種類 所有権  
 敷地権の割合 1000分の35

Even when the real estate number is listed, you may omit neither the 'Type of right of site' nor the 'Share of right of site'.

※Please contact the Legal Affairs Bureau for further instructions

Information map  
関係機関案内図





## List of Services and Contacts

<b>Miyamae Ward Office</b> (Jurisdiction of Nogawa district, Miyamae-ku ) 2-Chome, 20-5, Miyamaedaira 〒216-8570		
Individual Number Card (My Number Card), Basic Resident Register (Ju-ki) Card, Special Permanent Resident Certificate, Resident Card	<b>Ward Residents Section</b> Resident Record Keeping Unit No.1 Phone: (044) 856-3144	
Issuance of the Certificate of Change of Residence Indication, Certificate for Change in Land Names, etc.	<b>Ward Residents Section</b> Unit for Better Services Phone: (044) 856-3197	
National Health Insurance Card (including Elderly Recipient Certificate)	<b>National Health Insurance &amp; Pension Section</b> National Health Insurance Eligibility and Premium Imposition Unit Phone: (044) 856-3156	
Latter-Stage Elderly Healthcare Insurance Card, Long-term Care Insurance Card	<b>National Health Insurance &amp; Pension Section</b> Latter-Stage Elderly Healthcare System and Long-Term Care Insurance Premiums Unit Phone: (044) 856-3159	
Pediatric Medical Care Certificate, Certificate for Single-Parent Families Welfare and Medical Care, Certificate for People with Severe Disabilities	<b>National Health Insurance &amp; Pension Section</b> National Health Insurance Benefits and Medical Assistance Unit Phone: (044) 856-3275	
Disability Certificate	Physical Disability Certificate Intellectual Disability Certificate (Ryoiku-techo)	<b>Elderly and Disabled Section</b> Support for People with Disabilities Unit Phone: (044) 856-3304
	Health and Welfare Certificate for People with Mental Disorders	<b>Elderly and Disabled Section</b> Mental Health Unit Phone: (044) 856-3262
Certificate for Child Asthma, Certificate for Adult Onset Asthma	<b>Community Care Promotion Section</b> Phone: (044) 856-3254	
<b>Postal Mail</b>		
Japan Post <b>Miyamae Post Office</b> Phone: (0570) 003 – 265→Press 3 〒216-8799 4-Chome, 1-1, Arima, Miyamae-ku	<b>Driver's License</b>	
	<b>Miyamae Police Station</b> <b>Transportation Section</b> Traffic Administration Unit, Driver's License Services Phone: (044) 853-0110 〒216-0006 2-Chome, 19-11, Miyamaedaira, Miyamae-ku	
<b>Vehicle Inspection Certificates</b>		
Kanto District Transport Bureau <b>Kawasaki Motor Vehicle Inspection and Registration Office</b> Phone: (050) 5540-2036 〒210-0826 3-Chome, 24-1, Shiohama, Kawasaki-ku	<b>Light Motor Vehicle Inspection Organization Kanagawa Office</b> Phone: (050) 3816-3118 〒224-0054 770-1, Azamiyata, Saedo-cho, Tsuzuki-ku, Yokohama-shi	
<b>Real Estate Registration</b>		
<b>Yokohama District Legal Affairs Bureau Asao Branch Office</b> (For real estates in Takatsu-ku, Miyamae-ku, Tama-ku, Asao-ku) Phone: (044) 955-2222 〒215-0021 Kawasaki West Joint Government Bldg. 1-Chome, 3-14, Kamiasao, Asao-ku	<b>Yokohama District Legal Affairs Bureau Kawasaki Branch Office</b> (For real estates in Kawasaki-ku, Saiwai- ku, Nakahara-ku) Phone: (044) 244-4166 〒210-0012 12-11, Miyamae-cho, Kawasaki-ku	
<b>Pension</b>	<b>Overall</b>	
<b>Takatsu Pension Office</b> Phone: (044) 888-0111 〒213-8567 1-Chome, 3-2, Hisamoto, Takatsu-ku	<b>Kawasaki City, Citizens' and Cultural Affairs Bureau, Family Register and Residence Service Section</b> Phone: (044) 200-2736 Fax: (044) 200-3912 e-mail 25koseki@city.kawasaki.jp → → 〒210-0007 9F, 11-2, Ekimaehoncho, Kawasaki-ku	